SUNWAY UNIVERSITY

SUNWAY CAMPUS LIBRARY

CERTIFIED TO ISO 9001:2008
CERT. NO. : AR 2868

SUNWAY COLLEGE

One Passport size Photograph

Membership Application Form (Students* & Staff)

PLEASE WRITE IN BLOCK LETTERS

NAME

PERMANENT ADDRESS [Please include postcode]

Postcode TEL. NO:

E-MAIL:

PRESENT ADDRESS/HOSTEL PARTICULARS [Please include postcode]

Postcode TEL. NO:

I.C.NO: (For Malaysian)

PASSPORT NO: (For Non-Malaysian citizen)

FOR ACADEMIC & ADMINISTRATIVE STAFF:

Department of staff: _____ Designation: _____

Status of employment: ☐ Full Time ☐ Part Time Contract expiration date: _____

FOR PART TIME ACADEMIC & ADMINISTRATIVE STAFF ONLY:

Certified by: _____ Executive Director/DOS/DOP/HOD

FOR STUDENTS ONLY: (* For students from Sunway Le Cordon Bleu and TES Workshop)

Programme/Course enrolled: _____

Status of studies: ☐ Full Time ☐ Part Time

Period of studies: From: _____ To: _____

Note: Please attach one passport size photograph when you submit your Application Form at the Library Service Counter, Ground Floor.

I have read and I understand the Rules governing the use of the Library and agree to observe and be bound by them. If I fail to return library materials that I have borrowed, I agree that deductions be made from my deposit/ salary/ allowance with Library Rules & Regulations [available in Library General Information booklet and Library homepage].

_____ _____

Signature of Applicant Date

FOR OFFICE USE ONLY

REGISTRATION

Approved by:

_____

Head, Circulation

Date: _____

Student ID / Smartcard Serial No./
Barcode No:

_____

Registration completed and acknowledged

By: _____

Date: _____